



Bridlington Town Council

Small Grants Policy

Adopted

For the Bridlington Town Council Term 2023 – 2027

Minute reference 27.23



Bridlington Town Council Small Grants Policy

It is a prime objective of the Council to promote a vibrant community spirit.

This is done in various ways, including small grants to local groups. This policy is designed to help and guide local clubs, societies and organisations making applications for small grants to Bridlington Town Council. The Council will award maximum grants of £500.00 to an organisation.

- (1) The Council will only support activities that benefit Bridlington and its residents and the value of the grant is commensurate with the benefit derived (in accordance with Schedule 12 of the Local Government Act 1972).
- (2) Awards will be considered to help towards:-
 - (a) Capital cost of new or improved facilities or equipment.
 - (b) Providing a community service.
 - (c) Initial funding for new activities.
 - (d) Running costs and organisation of events.
- (3) Grant Awards are not available to individuals or businesses.
- (4) The Council will not award grants to religious or educational establishments, unless the grant is towards improving activities for the wider community.

All Grants

- (5) Applications must be made on the relevant form.
- (6) It is a condition of an offer of a grant award that acknowledgement is made by the body or organisation in some way such as in its literature, posters or programmes. This should be in the form of a statement "*Supported by Bridlington Town Council*" or similar.
- (7) The maximum amount of small grants awards available to an organisation is £500.00 per year. (1st April to 31st March).
- (8) The Council will need to review how grants awards have been spent and will require evidence to be provided to the Bridlington Town Council office by six months after the awards presentation. The council may allow an extension to this six-month period should it be satisfied of the reason. No further grant applications will be considered without satisfactory completion on this process. Any funds not spent for the purposes they were given must be promptly returned to the council.
- (9) All grants must be supported by the relevant financial statements (e.g. Bank Statement, Balance Sheet/Income and Expenditure Record) or a written statement of reasons that such information is not available.